

How to start or change a Bank Standing Order to CHRIST CHURCH PORTSDOWN

There are a couple of ways this can be achieved:

- By online banking:
Set up a standing order to the Church Bank using the **Please Pay to** information opposite. It would help the treasurer if you could advise of the new instruction or change. Use the part of the form below & advise the treasurer via the Church letter rack **OR** email details to: treasurer@christchurchportsdown.org
- Take the completed form opposite to your bank **OR** get your banks' helpdesk to complete their own form. It would help the treasurer if you could advise of the new instruction/change by detaching this part of the form and placing in the Treasurer's Church letter rack.

To: The treasurer, Christ Church Portsdown:

I: (insert your name) _____

have revised my standing order*/have set up a new standing order* to Christ Church Portsdown:

To be: £ _____ per ***Month / *Quarter / *Year**

With effect from: (date) _____

I have*/have not* included my **Gift Aid No**

0	6	2				
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(Please choose between options where * annotated)

BANKERS STANDING ORDER FORM

To: The Manager, (bank name):

Bank Address:

Postcode:

From: (Your name/s as on your Bank Account)

Name:

Your Address:

Postcode:

Bank Account Number

Sort Code

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Please pay to: Christ Church Portsdown

Bank Account Number & Sort Code

0	1	5	2	3	1	7	1
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54	30	11
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The Sum of £ _____

First Payment date: _____

Thereafter every: MONTH */ QUARTER */ YEAR *

Until * _____ **OR *UNTIL FURTHER NOTICE**

Use Reference

Gift Aid No:

0	6	2				
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Signed: _____ **Dated** _____

This replaces any previous order held in favour of Christ Church Portsdown. (Please chose between options where * annotated)