

# Christ Church Portsmouth



## Annual Report and Accounts 2020



**Ecclesiastical Parish of Christ Church, Portsdown**  
**Registered Charity No: 1137597**

**Annual Report and Financial Statements**  
**For the year ended 31 December 2020**

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**Independent examiner's report to the members/trustees of Christ Church, Portsdown Parochial Church Council.**

I report on the accounts for the year ended 31 December 2020, which are set out on pages 4 to 20.

**Respective responsibilities of the Trustees and the Independent Examiner**

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an Independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow procedures laid down in the general directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

**Basis of Independent Examiners Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with s.130 of the 2011 Act; or
  - to prepare accounts which accord with these accounting records have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed.....

Date.....

Julia Scott  
JW Scott Accountancy and Bookkeeping Service

## **AIMS AND PURPOSES**

The Parochial Church Council of the Ecclesiastical parish of Christ Church Portsdown is registered as a charity with the Charity Commission and has the charity commission registration number 1137597.

Christ Church Portsdown Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend Andrew Wilson, in promoting in the ecclesiastical parish the whole mission of the Church, spiritual, pastoral, evangelistic, social and ecumenical to the benefit of individuals and society as a whole. It provides facilities for public worship and community activities. The PCC is responsible for the maintenance and development of the church building (known as Christ Church) and the church hall (known as Christ Church Hall).

## **OBJECTIVES AND ACTIVITIES**

The PCC is committed to enabling as many people as possible to worship God at our church and to become part of the community at Christ Church. This involves providing a variety of services of worship and other activities to enable people to encounter God through worship and prayer, word and sacrament, expounding the teachings found in the Bible and providing pastoral care for those living in the parish.

To facilitate this work, it is vital that the fabric of the church buildings is maintained and developed.

## **ACHIEVEMENTS AND PERFORMANCE**

### **Introduction**

Christ Church Portsdown, consecrated in July 1874, is built in the early Norman style with a sixty foot tower. Its construction is in Portland stone with flints taken from the chalk of Portsdown Hill and bedded in black mortar. The building is situated on the northern boundary of Portsmouth, Cosham district, set back from the east side of the A3 London Road, just north of the crest of Portsdown Hill. It stands in its own Churchyard surrounded by trees. Behind the Church, together with an extension to the Church burial grounds, is a Military Cemetery managed by the Commonwealth War Graves Commission.

The Parish includes parts of Cosham and Widley: the latter being in the Borough of Havant, however all of Christ Church Parish is in the Diocese of Portsmouth.

The Church address is Christ Church Portsdown, London Road, Cosham, Portsmouth, PO6 3NB. The Church website is [www.christchurchportsdown.org](http://www.christchurchportsdown.org).

### **Overview of the Year**

2020 was dominated by the Covid-19 pandemic, which resulted in attended services being suspended from 22<sup>nd</sup> March to 12<sup>th</sup> July, 8<sup>th</sup> to 29<sup>th</sup> November and from 27<sup>th</sup> December. In between the closures, attendance was severely limited in order to be Covid-safe.

All other church meetings and activities ceased, but Christ Church continues to be an active and living church. Services have moved to online using Facebook and YouTube. Meetings have taken place using Zoom and pastoral care has been conducted by telephone.

However, all this has had a severe impact on the finances of the church which is reflected in these accounts. The PCC had difficult decisions to make, including holding back some of the Parish Share requested by the Diocese.

During 2020 Revd Andy Wilson remained as Vicar of Christ Church and Priest-in-Charge of St John the Baptist Purbrook. Revd Laura Cameron continued as Associate Minister of the parishes of Portsdown and Purbrook. Before the first lockdown, Revds Tyrone Hillary and Sandy Phillips both took services as clergy with the Bishop's Permission to Officiate. Sandra Morgan continued her ministry as Reader (Licensed Lay Minister) until she resigned in June. Sandra's contribution to Christ Church over 6 years will be greatly missed.

The APCM was postponed from April until October, which meant that PCC appointments were extended. The parish began the year with just one churchwarden, but a second warden was appointed at the October APCM. The three assistant wardens appointed in 2018 continued with their roles, each leading in a particular area of responsibility. Although none holds the legal position of warden, their contribution has been invaluable.

### **Church Roll and Attendance**

At the end of 2020 the Electoral Roll stood at 112 (113 in 2019) with 50 (51 in 2019) living within the parish and 62 (unchanged) living outside the parish boundaries.

At the end of the year we estimated our worshipping community (those who attend services at least once per month unless prevented from doing so by circumstances such as illness) to be about 146 (139 in 2018). This figure is probably artificially high as it is unlikely that everyone who attended before lockdown will return.

There were 4 baptisms in 2020, this number being reduced because of Covid (8 in 2019). There were no weddings, again because of Covid (4 in 2019). Sadly there was a considerable increase in the number of funerals, many of which were as a direct result of Covid. There were 5 funerals in church (4 in 2019) and a further 18 funerals taken by the parish clergy at a crematorium (6 in 2019). This latter figure does not include funerals taken by the Vicar on behalf of the parish of Purbrook.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Clergy**

The Revd Andrew Wilson has been Vicar of Christ Church since October 2007. He was co-licensed as Assistant Curate in the parish of Purbrook from September 2013 until January 2019, and then as Priest-in-charge. He has also been licensed as Assistant Curate of the parish of Crookhorn since September 2013.

The Revd Laura Cameron was licensed as Associate Minister to the parishes of Portsdown and Purbrook in March 2019.

Mr Matthew Grove was licensed as Lay Minister (working as Curate) to the parishes of Portsdown and Purbrook in July. Due to the Covid restrictions his ordination was delayed until October.

The Revd Sandra Phillips and The Revd Tyrone Hillary both have the bishop's Permission to Officiate in the Diocese and assisted with services at Christ Church. They are not members of the PCC.

The Revd Janette Smith was licensed as Priest-in-charge of Crookhorn and Assistant Curate in the parishes of Portsdown and Purbrook in September 2019.

## Churchwardens

Mr Stephen Anderson was the only Churchwarden in office for most of 2020. Mrs Karina Golledge was appointed as a second warden at the October APCM. They were supported by three Assistant Wardens, Mr Matthew Doe (with special responsibility for the church buildings), Mrs Sheila Gill (with special responsibility for the Spiritual life of the church) and Mrs Dee Humphris (with special responsibility for services).

## PCC Membership

The method of appointment of PCC members is set out in the Church Representation Rules. All churchgoers are encouraged to register on the Church Electoral Roll and stand for election to the PCC as well as assist with other roles and duties within the Church.

Governance follows Christian principles, Canon law, Church Representation Rules and guidelines laid out in the Charities' Act 2011. This report also conforms to the PCC guide to the Statement of Recommended Practice (SORP) 2005, Charity Commission reporting guidelines and Church Accounting Regulations 2006.

Members of the PCC are either ex officio or elected at the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. The following served as members of the PCC during 2020.

*Incumbent:*

Revd Andrew Wilson (*Chair*)

*Representative on the Diocesan Synod, Deanery Synod and PCC:*

Mr Andy Minchin

*Associate Minister:*

Revd Laura Cameron

*Representative on the Deanery Synod and PCC:*

Mrs Ruth Fowler (*until November 2020*)

*Assistant Curate:*

Revd Matthew Grove (*from July 2020*)

*Elected members:*

Mrs Linda Banks

Mr Matthew Brown (*until January 2020*)

*Assistant Curate (Cluster Clergy – non-attending):*

Revd Janette Smith

Mr Matthew Doe

Mrs Ismay Doughty (*until October 2020*)

Mrs Joanne Duckett

*Reader:*

Mrs Sandra Morgan (*until June 2020*)

Mr David Fowler

Mrs Sheila Gill

Mrs Karina Golledge

*Churchwardens:*

Mr Stephen Anderson

Mrs Karina Golledge (*from October 2020*)

(*elected until October 2020, then Churchwarden*)

Mrs Tracey Harvey

Mrs Dee Humphris

Mrs Pauline Metcalfe (*until October 2020*)

Mrs Judith Scott (*from October 2020*)

Mrs Victoria Stephen (*from October 2020*)

Mr Roy West

*PCC Officers:*

(*attend PCC meetings, but not as non-voting members, unless otherwise elected or co-opted*)

*Hon. Secretary:* Mr Graham Olway

(*until October 2020*)

*Hon. Treasurer:* Mrs Jacqui Wilson

*Co-opted Members*

Mr Graham Olway (*until October 2020*)

## Sub-committees

The PCC operates a number of committees that meet as required and report to the PCC

- Standing Committee: has the power to transact business of the PCC, subject to any direction given by the PCC. Chaired by the Vicar.  
From March 2020 met informally via Zoom weekly
- Building Committee: advises the PCC on matters relating to the maintenance and development of the church buildings and grounds. Chaired by Mr Matthew Doe.  
Not met since March 2020.
- Hall Management: oversees the management of Christ Church Hall and coordinates hall maintenance. Chaired by Mr David Fowler.  
Not met since March 2020.
- Mission Support: advises the PCC on mission donations, liaison, prayer support and relief appeals. Chaired by the Vicar.  
Did not meet in 2020.
- Music and Worship: gives consideration to the corporate worship of the Church with particular reference to the use of music in worship. Chaired by the Vicar.  
Not met since March 2020.

## Employees

The PCC employed an administrator for 8 hours/week. The PCC of St John the Baptist Purbrook contributed 25% of the administrator's salary. From 1<sup>st</sup> November the administrator was furloughed for half of her hours, via the Coronavirus Job Retention Scheme.

A cleaner was employed to clean the church hall and the church toilets and servery. For the first half of the year, she was contracted for six hours per week, but agreed to reduce her hours to four per week from 1<sup>st</sup> July. Although both buildings were in use for much of the second half of the year, capacity was greatly reduced and neither the hall kitchen nor the church servery were used. The cleaner was furloughed for the periods of national lockdown.

## Mission Support

Mission support remains a priority and is guided throughout the year by the Mission Support Committee. Despite the financial issues faced in 2020, nearly £6,000 was distributed to charities and individuals during the year as well as prayer and practical support. This total is likely to be significantly reduced in 2021. Gifts were given at Harvest and Christmas for The Roberts Centre and All Saints Hostel. The church views mission and relief as of vital importance and longs to reflect that more in its giving.

## Communications

Internal communication is principally through the Sunday Notice Sheet produced weekly by the administrator and the Vicar and distributed via email, the *Portsdown Post* magazine edited by Ruth Fowler and placed on the church website, and the website ([www.christchurchportsdown.org](http://www.christchurchportsdown.org)) edited by Matthew Doe. The volunteers' time and contributors' efforts continue to be essential in keeping open the main avenues of external communication and assisting to provide and promote the public face of the Church.

## **PCC Business Review of the Year**

Due to Covid-related limitations the PCC only met in person three times (plus the APCM) in 2020 with an average attendance of 66% (74% in 2019). There were also two informal online meetings. The majority of the business related to Covid, services, finance and church development and maintenance.

## **Property Development and Maintenance – Church, Hall and Grounds**

The PCC has agreed that the primary aim of the church building should be to provide a ‘sacred space’ where people, be they members of our church or not, can be aided as they seek to encounter the living God. This aim is supported by the secondary aims of being a place where worshippers can enjoy fellowship with one another and where community focussed events can be held. A review carried out in 2010 concluded that the building was not fit for these purposes. It was uncomfortable, cluttered and lacked basic facilities. Therefore improvement was essential for the sake of the continuing proclamation of the Gospel in this parish.

Since 2010 the following improvements have been achieved

- Installation of high quality projection system
- Installation of water supply and sewerage system
- Lowering of north aisle floor
- Construction of tea and coffee preparation area and flower preparation area
- Installation of equipment to provide filter coffee
- Creation of space for Prayer Ministry
- Improvement of Children’s area
- Improvement of storage in the tower
- Converted nave lighting to LED
- Construction of toilets in the existing porch
- Construction of a new entrance

In December 2020, a temporary resurfacing of part of the north driveway was implemented. At the same time the gravel in the south driveway, and in front of and to the southern side of the church was renewed. These improvements have provided a much safer environment as well as being aesthetically pleasing.

Assistant Warden Matt Doe, has continued to take the lead on building maintenance.

Normal maintenance requirements for heating systems, electrics, fire and access have all been maintained and the PCC has sought to keep bills to a minimum. A contract for bi-annual cleaning of gutters and gullies was awarded to T Coleborn at the beginning of 2017. This removes the requirement for volunteers to access the church roof, other than via the tower (for changing the flag).

Church hall maintenance has been managed by the Church Hall Committee. All minor works have been undertaken by volunteers while contractors have been engaged to ensure the hall meets the required standards for its heating, fire and emergency provisions, all these requirements being duly certificated.

The churchyard is maintained by a faithful team of volunteers (the Rusty Cutters) and the church is cleaned by an equally faithful volunteer team, although both of these stood down for parts of the year.

Further expenditure on the drive, the church heating and the church hall floor is anticipated in the short to mid-term future.



## **Risk Management & Health and Safety**

Risk Management is a statutory requirement; Health and Safety regulations require all churchgoers, visitors or contractors to reduce and report any risks. Equally any individual working with a group, such as Junior Church or Toddlers has responsibility for the safety of their meeting. Formal risk assessments should be carried out for any new or different activity. Hedley Trembath advises the PCC on Health and Safety requirements. The Church and hall are subject to risk assessment, fire risk assessment, has first aid equipment, accident books, and have regularly serviced fire extinguishers and fire exit signs ensuring compliance with the regulations. In this way the PCC ensures that its duty of care is fulfilled to the best of its abilities.

## **Child & Vulnerable Adult Safeguarding**

The PCC has approved Child and Vulnerable Adult Protection Policies. A copy of the documents is held by the Parish Administrator and is available for inspection. Ismay Doughty was appointed as the PCC representative for safeguarding policies during 2020.

## **Treasurer's Report**

Income over the year was severely hit by lack of services (and therefore collections), reduced fees because no weddings were held, no fundraising events and much reduced hall rental. We were forced to reduce the amount paid to the Diocese in Parish Share by £12,865 in order to have sufficient funds to pay for the completion of the resurfacing of the north drive (in 2021). I am extremely grateful to the many parishioners who changed their giving methods to standing orders or joined the Parish Giving Scheme, and also to those who sent cheques in lieu of regular giving in the plate. An appeal for Gift Day brought a tremendous response which was very encouraging and means that (together with an unexpected bequest of £5000) voluntary income for the year was almost as high as 2019 which was itself a record year for voluntary income. Many thanks to everyone who contributed.

## **Reserves & Investment Policy**

Following the building development work carried out in 2016, Christ Church has no long term reserves. There are some restricted funds (monies that have been given to Christ Church either recently or in the past for use for particular purposes) – these are detailed at Appendix 2 on page 17 but held in the general bank account. Ideally a cash reserve of one month's Parish Share, when available, will be held. Endowment funds where only the interest is used for specific restricted purposes (Appendices 3 – 5, page 18) are held with the Church of England deposit scheme. Collectively the Church of England reserves are invested through CCLA Investment Management Ltd. CCLA accords to the principles and ethical considerations of the Church of England Ethical Investment Advisory Group. Full details of the investment policy can be found on the Church of England website;  
<http://www.churchofengland.org/media/1376254/statement%20of%20ethical%20investment%20policy%20nov%202011.pdf>

This Annual Report is approved by the PCC on 26<sup>th</sup> May 2021 and signed on its behalf by the Chairman:

Signed \_\_\_\_\_

Print \_\_\_\_\_ Rev A M Wilson \_\_\_\_\_ Vicar/Chair of PCC

**Statement of Financial Activities for Christ Church Portsdown  
on an Accrual Basis for the year ending 31 December 2020**

	2020			Totals	
	Unrestricted	Restricted	Endowment	2020	2019
	£	£	£	£	£
<b>Incoming Resources</b>					
Voluntary income	74060	1992		76052	78561
Activities generating funds	175			175	7361
Income from Investments		10	46	56	74
Income from Church activities	9484			9484	23600
Other incoming resources	973	195		1168	1869
<b>Total Incoming Resources</b>	<b>84692</b>	<b>2197</b>	<b>46</b>	<b>86935</b>	<b>111465</b>
<b>Resources Expended</b>					
Cost of generating voluntary income					1395
Church Activities	78310	9064	46	87420	102678
Governance Costs	381			381	586
Building Development costs		624		624	1620
<b>Total Resources Expended</b>	<b>78691</b>	<b>9688</b>	<b>46</b>	<b>88425</b>	<b>106279</b>
Net gains(losses) before other recognised gains(losses)	6001	-7491		-1490	5186
Year end endowment fund valuation gains			62	62	133
<b>NET MOVEMENT IN FUNDS</b>	<b>6001</b>	<b>-7491</b>	<b>62</b>	<b>-1428</b>	<b>5319</b>
<b>Balances brought forward 1 Jan</b>	<b>386774</b>	<b>19565</b>	<b>3830</b>	<b>410169</b>	<b>404850</b>
<b>Balances carried forward 31 Dec</b>	<b>392775</b>	<b>12074</b>	<b>3892</b>	<b>408741</b>	<b>410169</b>

Christ Church Portsdown - Annual Report & Financial Statement 2020

**Balance Sheet at 31 December 2020**

	2020			Totals	
	Unrestricted	Restricted	Endowment	2020	2019
	£	£	£	£	£
<b>Fixed Assets</b>					
Tangible (Hall site)	360000			360000	360000
Investment (rent on Scout HQ)	25			25	25
Depreciating Assets (equipment)					540
<b>Total Fixed Assets</b>	<b>360025</b>			<b>360025</b>	<b>360565</b>
<b>Tangible Assets</b>					
Stock (Stationery & sales stock est.)	200			200	200
Debtors	686	45		731	3224
Cash at bank and in hand	34727	16424		51151	44943
Investments			3892	3892	3830
<b>Total Current Assets</b>	<b>35613</b>	<b>16469</b>	<b>3892</b>	<b>55974</b>	<b>52197</b>
<b>Liabilities</b>					
Creditors: due in 1 year	-2863	-4395		-7258	-2593
<b>Total Liabilities</b>	<b>-2863</b>	<b>-4395</b>		<b>-7258</b>	<b>-2593</b>
Current assets less current liabilities	32750	12074	3892	48716	49604
<b>Total Assets</b>	<b>392775</b>	<b>12074</b>	<b>3892</b>	<b>408741</b>	<b>410169</b>
<b>Church Funds</b>					
Fixed Assets	360025			360025	360565
Short term deposits less liabilities	32750	12074		44824	45774
Endowment			3892	3892	3830
<b>Total Church Funds</b>	<b>392775</b>	<b>12074</b>	<b>3892</b>	<b>408741</b>	<b>410169</b>

Approved by the Parochial Church Council on 26<sup>th</sup> May 2021 and signed on its behalf by:

Signed \_\_\_\_\_

Print Rev A M Wilson Vicar/Chair of PCC

Signed \_\_\_\_\_

Print \_\_\_\_\_ Mrs J R Wilson \_\_\_\_\_ Honorary Treasurer

The notes on pages 12 to 19 form part of this account

## Notes to the Financial Statement

### Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2005 and Charity Commission requirements. The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, that are shown at market value on 31 December.

### Funds

**Endowment funds** are funds, the capital of which is maintained, giving income arising from investment of the endowment. This is used as funding for the purpose for which the endowment was established. Christ Church has the following Endowment Funds:

- Hawken Trust - with income paid to the Church Account by Direct Debit. Income is to be used to purchase materials for educational materials or for bibles to be used at Christ Church.
- Fielding Trust is a grave trust - with income paid to the Church Account by Direct Debit. Charles Fielding set up the fund to assist maintaining the memorials on the grave of his wife and daughter.
- SLA Benn Trust - also a grave trust with the income paid to the Church Account by Direct Debit. Samuel Benn set up the fund to help maintain his wife's grave and memorial together with grass cutting and trimming around the grave.

**Restricted funds** represent:

- income from trusts, endowments or appeals which may be expended only on those purposes detailed in the terms of the trust, bequest or appeal.
- donations or grants received for a specific object or invited by the PCC for a specific objective. These funds may only be expended on the specific purpose for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. Christ Church has the following Restricted Funds:
  - Lectern fund – representing the gift and associated tax reclaimed given by Rev and Mrs Hutchins to purchase a movable lectern for the church.
  - Building Development Fund – used to improve (rather than repair) the Church building and facilities.
  - Driveway repair fund, donations given specifically for the resurfacing of the church drive.
  - Flower fund – cash held by the flower arranging team which is given for and spent on specifically the flowers in church.
- In addition, restricted funds are given during the year to Mission charities (see page 19) but are usually sent to the charities within a few weeks.

**Designated funds** are funds that have come to the church unrestricted but that the PCC have decided to allocate to a particular use. This decision can be overturned by the PCC should the need arise.

**Unrestricted funds** are general funds that can be used by the PCC for ordinary purposes.

### Incoming resources:

Dividends are accounted for when receivable. All other income is recognised when received. Cheques should be made payable to **Christ Church Portsdown**.

### Resources expended:

Payments and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. All other expenditure is recognised when it is incurred, invoiced or is accounted for. Some specific events may be accounted for as net transactions (often fetes & fayres) when volunteers deduct costs from the income of the event.

### **Debtors**

The debtors figure of £731 is comprised of:

£711 HMRC for the tax reclaim on Gift Aided donations made in the fourth quarter of 2020.  
£20 donation from Ride and Stride event in September received in 2021.

### **Creditors**

The creditors figure of £7,258 is comprised of:

£260 Independent Examiner's fee.  
£200 of wedding deposits received for weddings in future years (returnable by law)  
£906 of hall rental received in 2020 but relating to events in 2021.  
£766 of hall & church utility bills relating to usage in 2020 but paid in 2021.  
£16 of assistant curate expenses for December paid in 2021.  
£5,110 drive repair bill for work carried out in 2020 but paid in 2021.

### **Fixed assets**

Consecrated and benefice property is not required to be included in the accounts by S.96(2)(a) of the Charities Act 1993. The PCC are the owners of Christ Church Hall and the surrounding land, the hall site valuation was carried out in late 2005 as part of the Parish Centre Project. Payment of a £25 annual peppercorn rent has been agreed in a lease with the Portsdown Scout and Guide Association. Any item which cost more than £1,000 is depreciated on a straight line basis over 4 years.

### **Investments**

These are valued at market value at 31 Dec 2020 or an accrual adjustment made to 31 December annually.

### **Flower Arrangers sub account**

Detailed transactions are recorded by the account holder in their own petty cash/records book and the overall income and expenditure is brought into the church account. The petty cash book is examined by the honorary treasurer and independent examiner and have been accepted as fair and reasonable records.

### **Wages and Honorariums**

An analysis of payments to employees, all part time, are shown in Appendix I. Together these employees equate to less than one full time equivalent employee (FTE). The Parish Administrator and Hall Cleaner are paid for their services but no payments were large enough to attract national insurance liability on their own. In line with HMRC regulations for Real Time reporting of salary payments, Christ Church is registered as an employer, any tax liability is paid to HMRC quarterly, and all payments to employees are reported monthly. Organists that play at Christ Church are self-employed and therefore not Christ Church employees. Voluntary additional payments for the services of a Verger at weddings and funerals were all donated toward Church Funds.

### **Declaration of payments**

The following serving members of the PCC have received funds from the PCC during the financial year 2020:

- Revd Andy Wilson and Revd Matt Grove have been paid expenses of office.
- Apart from remuneration of purchase expenses against receipts no other member of the PCC or Church membership has received any unrecorded expenses or remuneration.
- Cash payments are made by the Duty Warden to various organists for organ accompanied services.

### **Mission Payments**

An analysis of External Mission payments is shown on page 19. Certain collections such as AFIA and some Children's Society collections are non-account transactions and do not pass through the Church Account (i.e. payments are made directly to the Charity concerned and not via the Church Treasurer).

**Incoming Resources**

	2020			Totals	
	Unrestricted £	Restricted £	Endowmt £	2020 £	2019 £
<b>Voluntary income from donors</b>					
Bequests	5000			5000	2000
Planned giving – envelopes	2745			2745	7072
Standing orders	7475	1090		8565	4750
Parish Giving Scheme	27470			27470	25478
Loose Collection	2578			2578	6727
Gift Day	13725			13725	5650
Tax reclaimed from HMRC	12055	287		12342	13156
Mission Giving		300		300	501
Hall & Church Yard Donations	529			529	666
Flower Income		257		257	1075
Other Donations	2483	58		2541	11486
<b>Total Voluntary income</b>	<b>74060</b>	<b>1992</b>		<b>76052</b>	<b>78561</b>
<b>Activities generating funds</b>					
Fund raising events	20			20	6538
Tea and Coffee Income	155			155	738
Sales and printing				-	85
<b>Total Activities generating funds</b>	<b>175</b>			<b>175</b>	<b>7361</b>
<b>Income from Investments</b>					
Bank Interest and share profit		10		10	23
Income from Trusts			46	46	51
<b>Total Income from Investments</b>		<b>10</b>	<b>46</b>	<b>56</b>	<b>74</b>
<b>Income from Church activities</b>					
Portsdown Post	539			539	780
Fees	2014			2014	4088
Church Hall Rental Income	6906			6906	18707
Rent Scout & Guide HQ	25			25	25
<b>Total Income from operating activities</b>	<b>9484</b>			<b>9484</b>	<b>23600</b>
<b>Other Incoming resources</b>					
Grants	973	195		1168	1869
<b>Total Other Income</b>	<b>973</b>	<b>195</b>		<b>1168</b>	<b>1869</b>
<b>Total Receipts</b>	<b>84692</b>	<b>2197</b>	<b>46</b>	<b>86935</b>	<b>111465</b>

**Resources Expended**

	2020			Totals	
	Unrestricted £	Restricted £	Endowment £	2020 £	2019 £
<b>Cost of generating voluntary income</b>					
Fund Raising events	-	-	-	-	1395
<b>Total Cost of generating inc.</b>	-	-	-	-	<b>1395</b>
<b>Church Activities</b>					
Church & Mission					
Church running costs	8968			8968	9145
Church and grounds repairs	715	8369		9084	3534
Church Yard	886	195	30	1111	1547
Church Hall running costs	6902			6902	6628
Church Hall repairs	1089			1089	3275
Vicarage	412			412	845
Clergy & treasurer expenses	794			794	808
Wages	5330			5330	6621
Mission-External	5400	300		5700	6405
Mission-Parish	57		16	73	234
Administration & Support					
Parish Share	44866			44866	56601
Service & Junior church support	1059			1059	1461
Church Office & Publishing	1337			1337	3504
Computer & web domain costs	353			353	338
Sundries	58			58	153
Tea and coffee expenses	84			84	460
Flower Costs		200		200	1119
<b>Total Church Activities</b>	<b>78310</b>	<b>9064</b>	<b>46</b>	<b>87420</b>	<b>102678</b>
<b>Governance Costs</b>					
Post box					236
PCC and Deanery expenses	121			121	20
Independent Examiners Fees	260			260	330
<b>Total Governance Costs</b>	<b>381</b>			<b>381</b>	<b>586</b>
<b>Building fund expenditure</b>					
Architect's fees					839
Toilets and porch project		624		624	781
<b>Total Building fund expend.</b>		<b>624</b>		<b>624</b>	<b>1620</b>
<b>Total Resources Expended</b>	<b>78691</b>	<b>9688</b>	<b>46</b>	<b>88425</b>	<b>106279</b>

**Assets and Liabilities**

	2020			Totals	
	Unrestricted £	Restricted £	Endowment £	2020 £	2019 £
<b>Fixed Assets</b>					
<b>Tangible Assets</b>					
Church hall	360000			360000	360000
Peppercorn Rent Scout & Guide	25			25	25
<b>Depreciated Assets</b>					
Office printer					540
<b>Tangible Assets at 31 December</b>	<b>360025</b>			<b>360025</b>	<b>360565</b>
<b>Investment Assets</b>					
Endowment Trusts					
Market value 1 Jan			3830	3830	3697
Revaluation Gain/(Losses)			62	62	133
<b>Investment Assets at 31 December</b>			<b>3892</b>	<b>3892</b>	<b>3830</b>
<b>Current Assets</b>					
Stock	200			200	200
Debtors	686	45		731	3224
<b>Cash at Bank and in hand</b>					
General Cash account	180			180	180
Flower Arrangers cash		221		221	164
Current Account	23062	5207		28269	22920
Building Fund account	8892			8892	10015
Building Reserve account	2593	10996		13589	11664
<b>Current Assets at 31 December</b>	<b>35613</b>	<b>16469</b>		<b>52082</b>	<b>48367</b>
<b>Liabilities</b>					
Creditors: falling due in 1 year	-2863	-4395		7258	-2593
<b>Current Liabilities at 31 December</b>	<b>-2863</b>	<b>-4395</b>		<b>-7258</b>	<b>-2593</b>



## Christ Church Portsdown - Annual Report & Financial Statement 2020

### Funds

	2020			Totals	
	Unrestricted £	Restricted £	Endowment £	2020 £	2019 £
<b>Analysis of Fixed Assets</b>					
<b>Tangible Fixed Assets</b>	360025			360025	360565
<b>Total of Tangible Assets</b>	<b>360025</b>			<b>360025</b>	<b>360565</b>
<b>Analysis of Net Assets (by funds)</b>					
<b>Endowment Assets</b>			3892	3892	3830
<b>Current Assets</b>	35613	16469		52082	48367
<b>Liabilities</b>	-2863	-4395		-7258	-2593
<b>Total of Net Assets</b>	32750	12074	3892	48716	49604
<b>Totals</b>	<b>392775</b>	<b>12074</b>	<b>3892</b>	<b>408741</b>	<b>410169</b>

### Appendices

#### Appendix I - Analysis of Wages and Honorariums

	Totals			2019 £
	2020	2020		
	Gross paid £	JRS rec'd £	Total paid £	
Church Hall Cleaner	2244	-709	1535	3157
Organist (Playing Rota)	120		120	780
Parish Administrator *	2966	-264	2702	2684
Vergar	-		-	-
<b>Totals</b>	<b>5330</b>	<b>-973</b>	<b>4357</b>	<b>6621</b>

\*Parish Administrator also paid £906 by St John's Church, Purbrook

#### Appendix 2 - Apportionment Restricted Funds

Restricted Funds	Movements in the year		Totals at year end	
	Income £	Expenditure £	2020 £	2019 £
Lectern	-	-	813	813
Driveway repair fund	63	8369	0	8306
Building Development Fund	1382	624	11040	10282
<b>Total</b>	<b>1445</b>	<b>8993</b>	<b>11853</b>	<b>19401</b>

**Appendix 3 - Fielding Endowment Trust Fund**

	Share Value £	2020		Totals	
		Receipts £	Expend £	2020 £	2019 £
<b>Fund value 31 December</b>					
<b>Share Value on 31 Dec - 99 Shares</b>	167			167	162
2020 Transactions					
Interest receipts		5		5	6
Maintenance of Fielding grave/graveyard			-5	-5	-6
<b>Fund Share Holding &amp; value 31 December</b>	<b>167</b>	<b>5</b>	<b>-5</b>	<b>167</b>	<b>162</b>

**Appendix 4 - Benn Endowment Trust Fund**

	Share Holding £	2020		Totals	
		Receipts £	Expend £	2020 £	2019 £
<b>Fund value 31 December</b>					
<b>Share Value on 31 Dec – 43 Shares</b>	879			879	822
2019 Transactions					
Interest receipts		25		25	24
Maintenance of Benn grave/graveyard			-25	-25	-24
<b>Fund Share Holding &amp; value 31 December</b>	<b>879</b>	<b>25</b>	<b>-25</b>	<b>879</b>	<b>822</b>

**Appendix 5 - Hawken Endowment Trust CBF Deposit Fund**

	Deposit Fund £	2020		Totals	
		Interest £	Expend £	2020 £	2019 £
<b>Fund value 31st December</b>	2846			2846	2846
Interest receipts		16		16	21
Expenditure on education			-16	-16	-21
<b>Total Holding at 31 December fixed at £2846</b>					
<b>Fund Value &amp; Interest to c/a 31 December</b>	<b>2846</b>	<b>16</b>	<b>-16</b>	<b>2846</b>	<b>2846</b>

## Christ Church Mission Payments 2020

<u>Mission</u>	<u>Month</u>	<u>PCC Grant</u>	<u>Rest'ed funds collected</u>	<u>Paid out</u>	<u>Date paid</u>	<u>Chq No.</u>
Portsmouth School Pastors	January	£400.00	£15.00	£415.00	27/03/2020	3537
Church Mission Society	February	£500.00	£110.05	£610.05	05/03/2020	BACS
Tearfund	March	£400.00	£74.50	£474.50	03/04/2020	3538
Mission Aviation Fellowship	April	£400.00		£400.00	04/06/2020	BACS
Christian Aid	May	£400.00		£400.00	04/06/2020	BACS
Alabare	June	£400.00		£400.00	02/07/2020	BACS
Mission to Seafarers	July	£400.00		£400.00	24/09/2020	3545
Bible Society	August	£400.00		£400.00	24/09/2020	BACS
Church Army	September	£400.00		£400.00	03/10/2020	3546
Care for the Family	October	£400.00		£400.00	17/11/2020	BACS
Simeon's Trustees	November	£400.00		£400.00	10/12/2020	BACS
Children's Society	December	£400.00	£100.00	£500.00	30/12/2020	BACS
Peter & Sally Bartlett		£300.00		£300.00	23/03/2020	BACS
Havant Deanery for Koforidua		£100.00		£100.00	11/06/2020	BACS
Hants Historic Churches		£50.00		£50.00	25/11/2020	S/O
National Churches Trust		£50.00		£50.00	25/11/2020	S/O
<b><u>Totals</u></b>		<b>5400.00</b>	<b>299.55</b>	<b>5699.55</b>		

Monetary gifts that did not go through the Church Accounts:

AFIA (Mothers' Union)	Feb/March	from Lent lunches	£84.00
Hants & Island Historic Churches	November	Ride & Stride	£20.00
Children's Society	December	Christingle collection	£153.00
<b><u>Total</u></b>			<b>£257.00</b>

**Grand total £5956.55**

We also support Traidcraft through church stall, plus gifts of food, clothes, toys etc to:

The Robert's Centre, All Saints Hostel, Stop Domestic Abuse, Portsmouth Family Welfare, Southampton Seafarer's Centre, Waterlooville food bank